

Offer full accounting service and administration (yearly fix price of CHF 800,-)

- Takeover of all documents
- Inventory recording of all existing activities/liabilities
- Opening of the internal account plan based on Swiss regulation
- Listing of opening balance
- Posting of all transactions based on the business account
- Delimitation of active and passive bookings
- Calculation of all depreciations on the inventory
- Implementation of all possible deductions for tax optimizing
- Year end financial reporting
- Integration of year end operating profit/loss in your tax return
- Reporting own salary declaration to social securities AHV, UVG, SUV
- Support for any questions

valid until 100 bookings per year over the business account without VAT duty (turnover below CHF 100'000)

Price reduction per rata if financial year starting after 2nd quarter, or less than 50 bookings per financial year. Cancellation period: 3 months.

additional time surcharges of CHF 100,- per hour:

- posting of cash transactions for none business purposes
- private withdraws of materials over business account
- manually separation between private and business transactions
- additionally investigations with tax authorities
- registrations/sign off if any VAT duty transactions
- registration of new employees (fix or temporary)
- creation of salary statements for employees